

Board Member Evaluation Checklist

1. Attend no less than 75% of regular Board Meetings.
2. Chair and/or serve on a standing committee or special project.
3. Make a personal and if possible business contribution to the organization's annual operating needs.
4. Participate in or attend most of the program activities involving the operation.
5. Arrange for and/or make an organization presentation to a civic club, church group, business associate, or group of friends.
6. Make at least five person-to-person visits to individuals, foundations, businesses, or civic groups to request financial contribution for the organization.
7. Invite and accompany a friend or associate to visit the facility.
8. Recommend a potential candidate for Board membership to the Board Development Committee.
9. Secure a volunteer, in-kind service or material goods for the organization.
10. Review and consider your capacity and willingness to make a planned gift or bequest to the organization.
11. Secure at least ten new donors for the organization.
12. Actively assist with the special events of the organization.

Signature of Board Member Date

Signature of Board President Date

Signature of Executive Director Date